



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

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MICHAEL WILLDEN
Director

CAROL SALA
Administrator

MINUTES

Name of Organization: Nevada Aging and Disability Resource Center (ADRC)
Program Evaluation Subcommittee

Date and Time of Meeting: September 2, 2010, at 9:00 a.m.

Place of Meeting: Aging and Disability Services Division
445 Apple Street, Suite 104
Reno, NV 89502
775-688-2964

I. Call to Order/Introductions

Wanda Brown, ADRC Project Manager, Aging and Disability Services
Division (ADSD)

Subcommittee Members present: Wanda Brown, ADRC Project Manager
(ADSD), Teresa Sacks, Chairperson (University of Nevada Reno Sanford Center
for Aging), Angie Pratt (Northern Nevada Alzheimer's Association), Ronnie
Wilson (The Blind Center of Nevada)

Subcommittee Members absent: None

Staff Members present: Kristi Martin (ADSD), Cindy Tapp (ADSD), Lisa Jones
(ADSD)

A quorum was declared, and Wanda Brown called the meeting to order.

II. Approval of the Minutes From the August 12, 2010 Meeting* Teresa Sacks, Chairperson

Review of the minutes from the August 12 meeting was tabled until the next
meeting.

III. Review the Proposed Draft of the Program Evaluation Which Will be Included in the ADRC 5 Year Strategic Plan.* Action may be Taken to Make Additions, Deletions or Corrections.*

Teresa Sacks, Chairperson

Subcommittee members were provided with a copy of the draft template for review prior to the meeting. The committee went over the report changing wording, phrases, editing and making corrections as needed. Cindy Tapp and Lisa Jones made the changes to the document during the meeting.

At 10:30 a.m., Ms. Sacks made a motion to suspend the editing of the draft until the next meeting of the subcommittee. The motion was accepted unanimously.

IV. Approval of the Finalized Program Evaluation Draft by the Subcommittee*

Teresa Sacks, Chairperson

Ms. Pratt made a motion to accept the work that was done on the draft today. Ms. Wilson seconded, and the motion passed unanimously.

V. Consider Agenda Items for Next Meeting*

Teresa Sacks, Chairperson

- Review minutes from 8/12/2010 meeting and today's meeting
- Continue review and edit of the Program Evaluation draft to be included in the ADRC 5 Year Strategic Plan

VI. Schedule Next Meeting Date and Time*

Teresa Sacks, Chairperson

Ms. Wilson made a motion that the next subcommittee meeting take place on Monday, September 20, from 9:00 to 10:30 a.m. Ms. Pratt seconded, and the motion passed unanimously.

VII. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

VIII. Adjournment *

* Denotes item on which action may be taken.

NOTE: Items may be considered out of order