



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

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MICHAEL WILLDEN
Director

CAROL SALA
Administrator

MINUTES

Name of Organization: Nevada Aging and Disability Resource Center (ADRC)
Sustainability Subcommittee

Date and Time of Meeting: November 10, 2010, at 1:30pm

Place of Meeting: Aging and Disability Services Division
445 Apple Street, Suite 104
Reno, NV 89502
775-688-2964

I. Call to Order/Introductions

Wanda Brown, ADRC Project Manager, Aging and Disability Services
Division (ADSD)

Attendees stated their name and agency.

Subcommittee Members present: Mary Brock (Senior Companion Program),
Marilyn Wills (Governors Office of Consumer Health Assistance), Tina Gerber-
Winn (ADSD), Shirley Chantrill (ADSD)

Subcommittee Members absent: Alicia Davisson (East Valley Family Services),
Tara Swartz (Evergreen Healthcare)

Staff Members present: Wanda Brown, ADRC Project Manager (ADSD),

A quorum was declared, and Ms. Brown called the meeting to order.

II. Discussion and Possible Action on Drafting Language for Sustainability to be
Included in the ADRC 5 Year Strategic Plan*

Mary Brock, Chairperson

- Subcommittee members discussed and continued to change wording, phrases, and responsibilities to include on the Sustainability section of the

five-year strategic plan. Ms. Brown will include the work done on the template draft to review at the next scheduled meeting.

Ms. Brock made the motion to accept the work done on the template today. Ms. Gerber-Winn seconded the motion, and the motion passed unanimously.

III. Consider Agenda Items for Next Meeting*
Mary Brock, Chairperson

At the next scheduled meeting, the subcommittee will:

- Continue their review and drafting of language for Sustainability to be included in the ADRC 5 Year Strategic Plan.
- Review/Approve minutes from October 26, 2010 and November 10, 2010 meetings.

Ms. Gerber-Winn made the motion to accept stated future agenda items. Ms. Chantrill seconded the motion, and the motion passed unanimously.

IV. Schedule Next Meeting Date and Time*
Mary Brock, Chairperson

Ms. Brock made the motion to schedule the next Sustainability Subcommittee meeting on Wednesday, December 1, 2010 at 1:30 p.m. Ms. Gerber-Winn seconded the motion, and the motion passed unanimously.

V. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

VI. Adjournment *

Ms. Brock made the motion to adjourn the meeting at 3:00 p.m. Ms. Chantrill seconded the motion, and the motion passed unanimously.

Meeting Adjourned.

* Denotes item on which action may be taken.
NOTE: Items may be considered out of order