



JIM GIBBONS
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

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MICHAEL WILLDEN
Director

CAROL SALA
Administrator

MINUTES

Name of Organization: Nevada Aging and Disability Resource Center (ADRC)
Sustainability Subcommittee

Date and Time of Meeting: January 26, 2011, at 2:00pm

Place of Meeting: Aging and Disability Services Division
445 Apple Street, Suite 104
Reno, NV 89502
775-688-2964

- I. Call to Order/Introductions/Welcoming Remarks
Wanda Brown, ADRC Project Manager, Aging and Disability Services
Division (ADSD)

Attendees stated their name and agency.

Subcommittee Members present: Mary Brock (Senior Companion Program),
Shirley Chantrill (ADSD), Tina Gerber-Winn (ADSD), Alicia Davisson (East Valley
Family Services), Betty Munley (Advocate, Consumer)

Subcommittee Members absent: Marilyn Wills (Governors Office of Consumer
Health Assistance)

Staff Members present: Wanda Brown, ADRC Project Manager (ADSD)

A quorum was declared, and Ms. Brown called the meeting to order at 2:07pm.

- II. Review and Approval of Past Subcommittee Minutes from December 1, 2010
meeting*
Mary Brock, Chairperson

Ms. Davisson motioned to accept minutes as drafted with no corrections from
December 1, 2010 meetings. Ms. Chantrill seconded the motion. The motion
passed unanimously. The minutes will be final and posted on the ADSD website.

III. Review, Discussion and Possible Action on Drafting Language for Sustainability to be Included in the Final Submission of the ADRC 5 Year Strategic Plan*
Mary Brock, Chairperson

- Ms. Brown supplied copies via email and hard copy of the work done previously in the Sustainability Subcommittee meetings in the format that will be submitted as the final document to the Administration on Aging.
- Subcommittee members reviewed the goals three, four and five. They discussed and continued to change wording, phrases, and responsibilities to include on the Sustainability section of the five-year strategic plan. Ms. Brown will include the work done on the document draft and forward to ADRC Advisory Board members for final review at the next Advisory Board meeting scheduled for March 8, 2011.

Ms. Davisson made the motion to accept the work done on the document today, approving Ms. Brown to edit for spelling, grammar and formatting structure and forward to the ADRC Advisory Board for final submission. Ms. Munley seconded the motion, and the motion passed unanimously.

Ms. Brown stated this is the conclusion of the ADRC Sustainability Subcommittee Meetings as the goals have been reviewed and are complete to add to the final document of the 5 Year Strategic Plan for submission to Administration on Aging. She thanked the subcommittee members for their interest, participation and assistance.

IV. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

V. Adjournment *

Ms. Brock made the motion to adjourn the meeting at 3:06 p.m. Ms. Chantrill seconded the motion, and the motion passed unanimously.

Meeting Adjourned.

* Denotes item on which action may be taken.

NOTE: Items may be considered out of order

Minutes submitted by: Wanda Brown