



**JIM GIBBONS**  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

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**MICHAEL WILLDEN**  
Director

**CAROL SALA**  
Administrator

**MINUTES**

Name of Organization: Nevada Aging and Disability Resource Center (ADRC)  
Program Evaluation Subcommittee

Date and Time of Meeting: September 20, 2010, at 9:00 a.m.

Place of Meeting: Aging and Disability Services Division  
445 Apple Street, Suite 104  
Reno, NV 89502  
775-688-2964

I. Call to Order/Introductions

Wanda Brown, ADRC Project Manager, Aging and Disability Services  
Division (ADSD)

Subcommittee Members present: Teresa Sacks, Chairperson (University of  
Nevada Reno Sanford Center for Aging), Angie Pratt (Northern Nevada  
Alzheimer's Association), Ronnie Wilson (The Blind Center), Kristi Martin (ADSD)

Subcommittee Members absent: None

Staff Members present: Wanda Brown, ADRC Project Manager (ADSD), Lisa  
Jones (ADSD)

A quorum was declared, and Wanda Brown called the meeting to order.

II. Approval of the Minutes From the August 12, 2010, and September 2, 2010,  
Meetings\*

Teresa Sacks, Chairperson

Ms. Sacks made a motion to approve the minutes from the August 12, 2010,  
meeting. Ms. Wilson seconded the motion, and the minutes were unanimously  
approved.

Ms. Sacks made a motion to approve the minutes from the September 2, 2010,  
meeting. Ms. Pratt seconded the motion, and the minutes were unanimously  
approved.

III. Review of the Updated Draft of the Program Evaluation Which Will be Included in the ADRC Five-Year Strategic Plan.\*

Teresa Sacks, Chairperson

Subcommittee members continued to write and edit the working draft of their section of the five-year strategic plan, adding and changing wording and phrases, and making other corrections as needed. Lisa Jones made the changes to the document during the meeting.

IV. Approval of the Finalized Program Evaluation Draft by the Subcommittee\*

Teresa Sacks, Chairperson

Ms. Sacks made a motion to accept the work that was done on the draft today. Ms. Pratt seconded, and the motion passed unanimously.

Ms. Sacks made a motion that final review of the draft be tabled until the next meeting. Ms. Martin seconded, and the motion passed unanimously.

V. Consider Agenda Items for Next Meeting\*

Teresa Sacks, Chairperson

- Review minutes from today's meeting
- Final review of the Program Evaluation draft to be included in the ADRC 5-Year Strategic Plan

VI. Schedule Next Meeting Date and Time\*

Teresa Sacks, Chairperson

Ms. Sacks made a motion that the next subcommittee meeting take place on Monday, September 27, from 9:00 to 10:30 a.m. Ms. Pratt seconded, and the motion passed unanimously.

VII. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item.)

There was no public comment.

VIII. Adjournment \*

\* Denotes item on which action may be taken.

NOTE: Items may be considered out of order