

AGING AND DISABILITY RESOURCE CENTER PILOT SITE MEETING

March 25, 2009

9:00-11:00 pm

NNCIL – Sparks

Call in: 888-363-4735

Access code: 4522177

Blanca Leon, Tina Gerber-Winn, Kristi Martin, Richard McFeely, Lyn Bremmer, Brittney Fleischner, Debbie Enos, Cheyenne Holcomb, Teresa Sacks, Dominique Joseph, Sue Harris, Grady Tarbutton, Lisa Erquiaga, Cissy Garic, Diane Ross.

1. Minutes Review from Last Meeting

After spelling corrections were made, the minutes from the February 5, 2009 meeting were approved. Previous meeting minutes can be found on the Division for Aging website on the ADRC tab.

2. Marketing

The grant has been finalized with Washoe County. Phil Ulibarri will meet with Cheyenne and Brittney in Las Vegas soon to discuss their outreach and open house. Teresa, Sue and Dominique are working on the operations manual and the role of the ADRCs in the marketing plan. Teresa will deliver the manual to Phil soon, so he can use it to work on marketing. Phil has already met with the media buyers and has secured both paid and unpaid spots. He has been working on posters and has sent samples to Tina which will be emailed to the group. Some of the copy will be customized for the Reno and Las Vegas areas. Activities will be coordinated to coincide with Older Americans Month. Phil will be meeting with each site. The group still needs to work on the branding for the all inclusive message the ADRCs want to get across to the public.

3. Final Discussion on Intake Assessment - Group

The Intake Assessment can be accessed through SAMS and is four pages long. Clarifications were made to when a call is tracked on the assessment form, every call will be tracked on this form with the exception of calls that are only inquiring about phone numbers and need no follow up. The best way to find out if the form is good is to start utilizing it and track any problems encountered. The intake assessment form will be used by all ADRCs starting on April 1, 2009. Feedback will be given at the next meeting.

4. Identify Data Fields on the Options Assessment – Group

An assignment was given to the group to come up with questions for the more inclusive Options Assessment. Tina will send an email with the homework assignments and the WHODAS link. The goal is to gather baseline identifying information, and Tina will send out some background information to help with this assignment. She asked that the group keep in mind these are the in depth questions the ADRCs would ask to figure out

if they needed to help someone plan for extended care, i.e. care that would go for a long time. The questions were divided up as follows:

Washoe County

- Personal/Social Adjustment
- Special Evaluations
- Integrative Therapies
- Life Skills Training

Sanford Center

- Psychosocial Interventions
- Assistive Technology
- Drug and Supply Need
- Medical Care

NNCIL

- Transportation
- In-home Assistance?
- Environmental Modifications
 - Family Counseling

RAGE

- Case Management
- Caregiver Training
- Employment
- Housing

5. Welfare Web-based Tool – Tina Gerber-Winn

A demonstration was given of the Welfare tool to DAS staff. The tool is a front end question and answer and a portal to complete a Medicaid application. The tool is still being developed. Tina will contact people when the tool has been finalized and Welfare is ready to train users. It is not as extensive of a tool as originally thought however if ADRC gets involved now while it is still being developed. The ADRCs will have the opportunity to influence how it will be upgraded in the future.

6. Determine Inclusion/Exclusion Criteria for Resources on Website: Diane Ross to give us the results of review

Diane is still reviewing the providers on the resource list to see how they will fit with the inclusion/exclusion criteria and if any of them would be excluded from the resource database. Group homes and long term care facilities need an education page including disclaimer. Diane will continue going through resources. There could be a justification to include someone who doesn't initially meet the criteria based on the ability that they can provide services for seniors or disabled. Diane will look at the list to see if any providers should not be excluded and report back at the next meeting.

7. Training modules – Teresa Sacks

Imminent risk will be the first module to be completed. Teresa has only received one module back from the group. She would like to have others create modules or share modules they have used for their own training at their site. The Sanford Center has nine trainings; all can be used towards CEUs. These trainings will be the starting point for training new employees at the ADRCs.

8. Anything Else

The Division is having orientation meetings for grantees to talk about essential services and resource management. Tina will be attending a meeting April 2nd in Las Vegas with the resource development specialists. The Division will meet with some Las Vegas grantees on April 3rd to talk about how the Division targets its resources and identifies individuals who might be at risk of out of home placement. The same agenda will be discussed at a meeting for the north grantees on April 9th.

The mandatory grant orientation is on April 17th in Las Vegas at the Cambridge Center, which will include the ADRC Title III E grants. The Social Service application orientation for the north will be at the Carson City Senior Center on April 15th, grantees must be there if they want to submit an application. The ILGs are in their second year of funding so an orientation will not be held for them. The application deadline for ILG is May 13, 2009. The Title III E applications will be due on June 2, 2009.

Out of one hundred Consumer Intake Surveys that were sent out, only 11 have been returned. Sanford Center is not happy with the return rate and thinks it is because of the length of the survey. A new survey is being developed and will be out in a week or two.

Cheyenne requested a Medicaid contact name to inquire about training. Others are also interested in more Medicaid training; Tina will contact Dena Schmidt and email the contact information to the ADRCs.

The next meeting is scheduled for May 7, 2009 at 9:00am.